

**The Ministry of Education and Science of the Republic of Kazakhstan
The Bologna Process and Academic Mobility Center**

THE GUIDELINES

**FOR ENTRY AND STAY OF A FOREIGN CITIZEN
AT THE UNIVERSITY OF THE REPUBLIC OF KAZAKHSTAN**

Nur-Sultan, 2020

6 STEPS

for studying and employment at a university of the Republic of Kazakhstan

1. VISA RECEIVING / EXTENSION

<http://adilet.zan.kz/eng/docs/V1600014531>

2. RESIDENCE REGISTRATION

<http://mfa.gov.kz/ru/content-view/registratsiya-inostrannykh-grazhdan-v-organakh-migratsionnoj-politsii-mvd-rk>

3. RECEIVING INDIVIDUAL IDENTIFICATION NUMBER (IIN)

<http://kgd.gov.kz/ru/app/interview-web/interview/2>

4. OPENING A BANK ACCOUNT

<http://adilet.zan.kz/rus/docs/V1600014422>

5. TAX PAYMENT

<http://adilet.zan.kz/eng/docs/K1700000120>

6. RECOGNITION OF EDUCATIONAL DOCUMENT (for students)

<http://adilet.zan.kz/eng/docs/V1800017650>

<http://adilet.zan.kz/rus/docs/V080005135>

A foreign citizen is at a university of the Republic of Kazakhstan (RK) with the aim of:

- studying;
- employment.

STEP 1. VISA RECEIVING / EXTENSION

Arrangement of invitation by the university of the RK

The inviting party submits an application to the Ministry of Internal Affairs of the RK (Department of Migration Service of the RK) / Ministry of Foreign Affairs of the RK with an attachment of a table in the form indicating the purpose of the visit (to work, to study, business) (<http://adilet.zan.kz/eng/docs/V1600014531>).

The application shall be submitted no earlier than 90 calendar days and no later than 5 working days before the expected date of entry of the visa recipient into the RK.

To carry out labor activities, an order of the Ministry of Education and Science of the Republic of Kazakhstan on attracting a foreign specialist, an employment contract is additionally provided.

Citizens of the EAEU (Russia, Kyrgyzstan, Belarus, and Armenia) carry out labor activities in the territory of the RK without obtaining permission on the basis of an employment contract (https://egov.kz/cms/en/articles/employment_relations/workpermit).

Documents submitted for obtaining a visa:

- 1) Visa application form for obtaining a visa with a color, or black and white photograph, measuring 3.5 x 4.5 centimeters;
- 2) when applying for a visa at a foreign institution of the RK, the number, date of invitation, registered with the Ministry of Internal Affairs of the RK or the Ministry of Foreign Affairs of the RK (the number and date of issue of the invitation to the visa recipient is reported by the inviting party), or the application of the visa category recipient (citizens of 48 countries);
- 3) a valid identity document;
- 4) the original payment document confirming the payment of the consular fee.

List of economically developed, politically and migratory stable states whose citizens are exempted from having to present an invitation when applying for B1 visas: **48 countries:** Australia, Austria, USA, Belgium, UAE, Bulgaria, Brazil, Germany, Greece, Denmark, New Zealand Japan, Israel, Jordan, Ireland, Iceland, Spain, Italy, Canada, Qatar, Cyprus, Korea, Latvia, Lithuania, Liechtenstein, Luxembourg, Hungary, Malaysia, Malta, Monaco, Netherlands, Norway, Oman, Poland, Portugal, Romania, Saudi Arabia, Singapore, Slovakia, Slovenia, Great Britain, Finland, France, Croatia, Czech Republic, Switzerland, Sweden, Estonia.

Categories of visas depending on the purpose of staying at a university of RK:

➤ **Business visa (B1)** is issued to participants in conferences, symposia, forums, exhibitions, concerts, cultural, scientific, sports and other events; participants in meetings, organizations of round tables, exhibitions, expert meetings; accompanying humanitarian assistance; persons arriving for the purpose of lecturing and conducting classes at educational institutions; participants in youth, student and school exchange programs, with the exception of training in educational institutions of the Republic of Kazakhstan.

A single-entry visa of category B1 is issued for a period of up to 90 days, multiple-entry B1 - up to 1 year.

➤ **Visa for labor activities (C3)** is issued to persons who are in the Republic of Kazakhstan or who are in the Republic of Kazakhstan for the purpose of carrying out labor activity, as well as to their family members.

Single-entry visa C3 is issued for a period of up to 90 days, multiple-entry C3 - up to 3 years or for the duration of the permit.

➤ **Visa for studying (C9)** is issued to persons traveling to the RK for admission to educational institutions that implement educational curricula of secondary, technical and vocational, post-secondary, higher and postgraduate education; persons studying in educational institutions of the Republic of Kazakhstan implementing educational programs of secondary, technical and vocational, post-secondary, higher and postgraduate education, including organized exchange programs for students and taking preparatory courses, as well as their family members; ethnic Kazakhs who temporarily arrived in the RK and entered the educational institutions of the RK, arrived on a visa-free regime, as well as members of their families.

A single-entry visa is issued for a period of up to 90 days, multiple-entry up to 1 year.

Electronic visa (*business category*) is issued on the basis of a valid invitation from the Kazakh side issued in the units of the migration service of the Ministry of Internal Affairs of the RK in the prescribed manner.

(<http://mfa.gov.kz/ru/content-view/informacia-o-vnedrenii-elektronnoj-vizy-v-respublike-kazahstan-13>).

Business electronic visas are issued to citizens of **23 countries**.

(The Commonwealth of the Bahamas, Bermuda, Burundi, Honduras, Greenland, Indonesia, Qatar, Kuwait, Laos, Macao (Macau), Morocco, Vatican, Virgin Islands, Vietnam, Haiti, Cambodia, Cuba, Northern Macedonia, Nicaragua, Oman, Serbia, Montenegro, South Africa).

Foreigners can enter / leave the territory of the Republic of Kazakhstan using a valid electronic visa **only at checkpoints at international airports of the cities of Nur-Sultan and Almaty**.

Electronic visa is issued through the Visa and Migration Portal (<http://www.vmp.gov.kz/en/services>).

Electronic visa is valid only for the visa recipient, does not apply to accompanying persons and is not subject to renewal. When replacing a travel document (passport), an electronic visa must be obtained again.

Extension of the visa validity is carried out by issuing a visa of the same category (<http://adilet.zan.kz/eng/docs/V1600014531>).

Ministry of Internal Affairs of the RK extends visas in the following categories:

➤ «C3» – based on the application of the inviting party, which previously issued an invitation to obtain a primary visa, and if there is a permit for a labor immigrant, if such a permit is required in accordance with the legislation of the RK. Extension of a visa of category C3 is carried out for the duration of the permit, but not more than 3 years.

➤ «C9» – on the basis of the application of the authorized body for education or an educational institution registered in the RK. Visa extension is valid for up to 1 year.

Documents for visa extension shall be submitted no earlier than thirty business days and no later than five business days before the expiration of the valid visa.

Consular fee (<http://mfa.gov.kz/ru/content-view/razmery-stavok-konsulskikh-sborov-vzimaemykh-za-sovershenie-konsulskikh-dejstvij>).

Single entry visa and its extension - 80 US dollars.

Multiple entry visa and its extension:

1 year - 200 US dollars; 2 years - 400 US dollars; 3 years – 600 US dollars.

STEP 2. RESIDENCE REGISTRATION

Registration of foreign citizens in internal affairs bodies staying in the RK for a period of up to 30 days is not required.

In the case of a stay of more than 30 days, a foreign citizen needs to apply for a temporary residence permit in the internal affairs bodies of the RK (those who have arrived for work, study).

Hosts are obliged to inform the migration service about foreign citizens staying with them within three business days from the day of their arrival (<http://adilet.zan.kz/eng/docs/P1200000148>).

This service is available in electronic format on the Visa-Migration Portal (<https://www.vmp.gov.kz/en/services>), where the inviting party (individual or legal entity) with an electronic digital signature via the Internet can notify the migration service about the stay of a foreigner.

(<http://mfa.gov.kz/ru/content-view/registratsiya-inostrannykh-grazhdan-v-organakh-migratsionnoj-politsii-mvd-rk>).

STEP 3. RECEIVING INDIVIDUAL IDENTIFICATION NUMBER (IIN)

A foreign citizen receiving income from the sources of the RK for tax purposes should receive an IIN by contacting the state revenue office at the location (arrival) in an explicit manner (<http://kgd.gov.kz/ru/app/interview-web/interview/2>).

There are 53 **Conventions on the avoidance of double taxation** and the prevention of tax evasion on income and capital concluded by the RK with foreign states in Kazakhstan.

(Great Britain, Italy, Canada, USA, Netherlands, Germany, Pakistan, Poland, Turkey, Hungary, Ukraine, India, Lithuania, Azerbaijan, Belarus, Russia, Uzbekistan, Sweden, Bulgaria, Kyrgyzstan, Iran, Korea, Czech Republic, Mongolia, Belgium, Turkmenistan, Romania, France, Georgia, Estonia, Tajikistan, Switzerland, Moldova, Latvia, China, Norway, Austria, Singapore, Slovakia, Japan, Malaysia, Armenia, Finland, Spain, United Arab Emirates, Luxembourg, Qatar, Macedonia, Vietnam, Saudi Arabia, Slovenia, Serbia, Ireland).

(<http://kgd.gov.kz/en/content/conventions-avoidance-double-taxation-and-prevention-fiscal-evasion-respect-taxes-income-and>).

STEP 4. OPENING A BANK ACCOUNT

To open a current account by foreign citizens, the Republic of Kazakhstan submits to the bank (<http://adilet.zan.kz/rus/docs/V1600014422>):

- identity document;
- IIN.

STEP 5. TAX PAYMENT

A foreign citizen pays in Kazakhstan tax on income from sources in Kazakhstan from the performance of work, the provision of services in the territory of the RK - 20 percent. (<http://adilet.zan.kz/eng/docs/K1700000120>).

STEP 6. RECOGNITION OF EDUCATIONAL DOCUMENT (for students)

Documents of education issued by foreign educational organizations go through the recognition procedure after enrollment during the first academic period of study.

(<http://adilet.zan.kz/eng/docs/V1800017650>).

Documents in a foreign language are provided with a notarized translation into Kazakh or Russian.

➤ When applying for the recognition of documents on education, the following documents are submitted to the State corporations "Government for Citizens" of the city:

1) an application for the recognition of an educational certificate;

2) a copy of the certificate of education and its transcript (original for verification, to be returned) and a notarized translation (in case the document is completely in a foreign language) of the document of education and its transcript, including translation of the seal.

3) for foreign citizens, a copy of the document proving the identity of the owner of the document on education (with translation into Kazakh or Russian).

If the holder of the certificate of education changed his last name, first name or patronymic (if any) after receiving it, it is necessary to provide a copy of the certificate of state registration of acts of record of a change of last name, first name or patronymic (if any) or an act of marriage or divorce;

4) receipt of payment.

(<http://adilet.zan.kz/rus/docs/V080005135>).

Cost of document recognition services (1 MCI for 2020 - 2651 tenge):

➤ about basic secondary and general secondary education - 6 MCI;

➤ on technical and vocational education - 8 MCI;

➤ on higher and postgraduate education - 10 MCI.

(https://egov.kz/cms/en/mobile-services/185pass_mon).

LAWS AND REGULATIONS

- Law of the Republic of Kazakhstan dated July 22, 2011 No. 477-IV «On Migration»¹.
- Joint order of the Acting Minister of Foreign Affairs of the Republic of Kazakhstan No. 11-1-2/555 dated November 24, 2016 and the Minister of Internal Affairs of the Republic of Kazakhstan No. 1100 dated November 28, 2016 «On approval of Rules for execution of invitations, coordination of invitations to entrance of the noncitizens to the Republic of Kazakhstan, issue, cancellation, recovery of the Republic of Kazakhstan visas, as well as extension and reduction of their validity term»².
- Resolution of the Government of the Republic of Kazakhstan No.148, dated January 21, 2012 «On approval of the Rules for entry and stay of immigrants in the Republic of Kazakhstan, as well as their departure from the Republic of Kazakhstan and the Rules of migration control, as well as registration of foreigners and stateless persons illegally crossing the State Border of the Republic of Kazakhstan, illegally staying in the Republic of Kazakhstan, and also persons who are prohibited from entering the territory of the Republic of Kazakhstan»³.
- Resolution of the Board of the National Bank of the Republic of Kazakhstan dated August 31, 2016 No. 207 «On approval of the Rules for opening, maintaining and closing customer bank accounts».
- Code of the Republic of Kazakhstan of December 25, 2017 № 120-VI «On taxes and other obligatory payments to the budget (Tax Code)»⁴.
- Order of the Minister of Education and Science of the Republic of Kazakhstan of October 31, 2018 No. 600 «On approval of the Model Regulations for admission to studies in educational organization, implementing educational programs of technical and vocational education»⁵.
- Order of the Minister of Education and Science of the Republic of Kazakhstan dated January 10, 2008 No. 8 «On approval of the Rules for the recognition and nostrification of documents on education».

¹ <http://adilet.zan.kz/eng/docs/Z1100000477>

² <http://adilet.zan.kz/eng/docs/V1600014531>

³ <http://adilet.zan.kz/eng/docs/P1200000148>

⁴ <http://adilet.zan.kz/eng/docs/K1700000120>

⁵ <http://adilet.zan.kz/eng/docs/V1800017650>